**Kennett Parish Council**

MINUTES of the Ordinary Meeting held on 11th July 2017

At the Pavilion, Kennett - Meeting commenced at 7.30 pm

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| PresentCllr Robin Swanson (RS)Cllr Anthony French (AF)Cllr Darren Watson (DW)Cllr Tim Foddy (TF)Cllr Mark Hillyer (MH) |  Apologies DCllr Julia Huffer Cllr Adam Girling  Absent DCllr Josh Schumann Cllr Cheryl Jowett   |

In attendance

Su Field (Parish Clerk)

0 Members of the public

**PUBLIC FORUM**

No members of the public present.

**17/18-032 Chairman’s Welcome and Apologies for Absence**

Apologies for absence received from DCllr Julia Huffer and Cllr Adam Girling.

**17/18-033 Declaration of Interests**

1. Declaration of any disclosable pecuniary interest in any item of business:

Cllr D Watson – Planning Application 17/01117/FUL (item 044 on agenda).

1. Declaration of any personal and/or prejudicial interest in any items on the agenda:

Cllr R Swanson – CLT and Village Hall

Cllr T Foddy – CLT

Cllr D Watson – CLT and Village Hall

1. Written requests for dispensations for disclosable pecuniary interests:

**None**

1. Grants to any requests for dispensations:

**None**

**17/18-034 Minutes of Meeting held on 13th June 2017**

The Minutes of the meeting held on 13th June 2017 were agreed as a true record and were duly signed by the Chairman.

**17/18-035 EXTERNAL FORUM**

1. **County Councillor**

No report received.

1. **District Councillor**

No report received.

**17/18-036 Matters arising from previous meetings (Action Items)**

Items will be covered later in this agenda.

**17/18-037 Traffic calming and road safety**

Second Swarco had now been delivered but has yet to be installed. RS is dealing with the technical set up. It was confirmed that some additional brackets still need to be put up on posts and further suggestions were sought of those present as to where this could possibly be. TF suggested outside 80 Station Road, but it was agreed that this may not be a suitable location. It was further agreed that some need to be put along Dane Hill Road towards the Herringswell crossroads.

DW and RS will put these up during the morning of Saturday 15th July.

**17/18-038 Village Improvements**

1. **Dog Fouling Bags**

Further to a suggestion by TF at the previous meeting the Clerk had obtained a quotation for dog fouling bag dispensers. Each bin will cost in the region of £95 plus fixing posts etc. It was concluded that the installation of these dispensers may encourage dog walkers to clean up after their dogs thereby reducing the incidents of unacceptable behaviour of dog owners in the village. Following discussion, it was AGREED that 3 dispensers with posts and fixings be purchased and that they be placed in the following locations:

At the beginning of the Church path.

Near the dog fouling bin at the Playing Field.

On the triangle of land near number 54 Station Road.

The Clerk was instructed to investigate the quantity of bags that can be purchased. The quantities and cost to then be circulated to Parish Councillors for agreement as to how many to order.

1. **Wheelie Bin Signs**

The Clerk had obtained 3 different quotations for bin stickers and following discussion it was AGREED that the Clerk investigate whether 50 x “Slow down 30mph” and 50 x “Slow down 40mph” could be purchased for selective distribution amongst parish councillors and residents willing to display these on their wheelie bins. If more were required these will be purchased in due course. The Clerk undertook to investigate quantities and cost and provide councillors with the relevant information via email for agreement.

**17/18-039 CLT – Update**

Minutes have yet to be published. Will be distributed and published on the website when available.

**17/18-040 Village Website**

The launch of the new village website is currently on hold for a few months until Cllr Girling’s work commitments alter to enable the necessary time to be spent on its development.

**17/18-041 Noticeboards**

As requested, the Clerk had investigated numerous noticeboards available and following discussion it was AGREED to purchase wood effect aluminium lockable noticeboards at an approximate cost of £200 each. It was further AGREED that one noticeboard would be required to be placed at the school (with legs) and the other at the entrance to the playing field. Notices would be placed in the current noticeboards informing residents of the new locations.

The Clerk was also instructed to contact the County Council to obtain permission to site the new boards in the new locations.

**17/18-042 3 Rivers Car Scheme – request for donation**

The Clerk had managed to obtain information from the Vicar concerning this scheme. She had confirmed that whilst no resident of Kennett currently used the car scheme it was available as a ‘door to door’ service and it was advertised in the local Parish News which is distributed to the 3 Rivers area.

The Parish Council AGREED to donate the sum of £100 for this financial year and would also ensure that the service was advertised in the new noticeboards and on the village website.

The Clerk will inform the vicar and obtain bank details in order for the donation to be paid via BACS.

**17/18-043 REPORTS**

1. **Any External Meetings that Councillors may wish to report.**

RS – Attended a meeting at ECDC (30th June) with Frank Danks (Clerk to the CLT Board). The meeting discussed a lot of the issues that were reported at the previous meeting. In specific reference to the lack of the A11/A14 link road ECDC confirmed that they are raising this issue at every cross boundary meeting they attend with Suffolk authorities. It had also been confirmed that CCC are commissioning a number of feasibility studies along the A14 junctions to establish usage and needs. ECDC are having to bid for monies to fund this exercise. The issue is being raised by both officers and members. Another issue being investigated is the infrastructure in the village. The County Council confirmed that they are still looking at the Bell Inn crossroads and the most favourable option would appear to be the installation of a roundabout. Suffolk County are not willing to fund this and it had been stated that it will have to be funded from any development within East Cambs. CCC are also looking at potential relief road around any potential development in Kennett. Highways are looking at this running around the outside of the development as opposed to through the development with a variable speed limit. This is still being negotiated.

Other items that they are looking at is part time traffic lights at the roundabout on the A11 junction which would operate during peak times only.

On balance it was considered to be a fairly positive meeting. They will occur every month and it had been suggested that the next one takes place in the evening at the end of July to enable all Parish Councillors to attend.

Having previously declared an interest in the next item DW left the meeting.

**17/18-044 Planning Issues**

1. **17/01117/FUL – 14 Dane Hill Road – Two storey side extension. Applicant : Mr D Watson**

No comment.

DW returned to the meeting.

**17/18-045 Correspondence Received**

Correspondence circulated via email.

**17/18-046 Financial Matters**

1 Current Bank Balances, at 11th July 2017 (online), Cash Book and Bank Reconciliation for noting

 Treasurers Account - £1,861.94

 Bus Bank Instant Account - £15,612.80

The grass cutting contribution grant from the County Council in the sum of £505.16 has been received into the account.

2 Cheques to be signed at meeting

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| --- | --- | --- | --- |
| Cheque No | Amount | Payee | Detail |
| None |  |  |  |

3 Online payments made/to be made

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| --- | --- | --- |
| Amount | Payee | Detail |
| £3,225.42 | Swarco | 2nd Mobile Speed Activated Sign |
| £156.29 | Mrs S Field | Wages & Expenses July |
| £143.86 | 1&1 Internet | Domain Hosting Charge |
| £96.00 | Kennett School | Hall Hire |

The Clerk was unable to provide the Chairman with a copy of the bank reconciliation due to the Excel file being corrupted which will necessitate re-typing of the accounts. This will be actioned in time for the next meeting.

**17/18-047 Councillors Forum**

DW commented that there seemed to be a lot of weeds growing through the pavement and edge of the road surface especially on the A14 bridge. Clerk to report via the CCC website.

**17/18-048 Agenda Items for the Parish Council Meeting to be held at 7.30pm on Tuesday 12th September 2017 to be held at the Pavilion (no meeting in August – Recess)**

None arising from this agenda.

Meeting closed at 8.32 pm.

Signed: ..................................................................

Kennett Parish Council